PROXIMITY PLUMBING
In The Community, For The Community

Proximity Plumbing Pty Ltd ATF Demirdonder Family Trust
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Plant Room Checklist

Weekly, monthly and yearly checks for a building's plant room. Anything unusual: log a job.

Weekly

	Check	Notes
☐	Look for water on the floor, drips and stains	
☐	Listen for unusual pump noise or constant running	
☐	Check pump and sump alarm panels for faults	
☐	Hot water plant: relief valves not weeping, no water at the base	
☐	Plant room clear, lit and locked	

Monthly

	Check	Notes
☐	Check sump pits for silt and debris	
☐	Test pump alarms as the manufacturer recommends	
☐	Check meter reading against last month for silent leaks	
☐	Check isolation valves are labelled and reachable	
☐	TMVs in health care facilities: temperature check at an outlet served by each TMV (NSW Health)	

Yearly

	Check	Notes
☐	Backflow devices tested by an accredited plumber; results to Sydney Water within 2 days	
☐	Hot water plant serviced	
☐	TMVs serviced and recorded	
☐	Pumps serviced	
☐	CCTV check of the main sewer line	
☐	Asset register and 10-Year Plumbing Plan updated	